



BE A FRIEND OF THE BRIDGE

NAME:

EMAIL:

ADDRESS:

PHONE #:

CIRCULATION POLICIES:

- Bridge Circulation privileges are granted only to individuals with membership in the “Friends of the Bridge.” Friends membership is established with a gift of \$1 or more and submission of a completed Friends form.
- Books can only be checked out Monday through Friday from 9am to 5pm or Saturday from 1pm-5pm. The Bridge Library is closed on Sundays.
- The standard procedure is to use the binder located at the book drop off box to check out the book. Write your name, the title of the book, and the checkout date in the binder. This is based on the honor system, so please fill out the binder so we know who has the book and others can enjoy it too.
- Books can be borrowed for 2 weeks. Then please return them to the book return bin at the entrance next to classroom 208. Please do NOT put borrowed books back on the shelves yourself.
- Friends are responsible for lost, damaged, or destroyed items and will be billed an appropriate dollar amount based on the item’s condition, value (including age and rarity), and other factors determined by GJVCI.

- Yes, I would like to be a “Friend of the Bridge” at the Gardena Valley Japanese Cultural Institute. Being a Friend entitles me to “check-out” library privileges and signifies my support of the Bridge in the form of a donation of \$1 or more.

I HAVE READ AND AGREE TO ABIDE BY THE CIRCULATION POLICIES STATED ABOVE.

SIGNED: _____ DATE: _____